



Crete-Monee School District 201-U

Remote Learning Plan

Grades 9-12

Students and Parents

April 2020

Overview

What are Remote Learning Days?

Remote Learning Days allow schools to provide continuous learning opportunities to all students when students and educators are unable to be in school buildings due to an extended school closure. During Remote Learning Days instruction and learning activities are delivered virtually using a computer and online tools that allow teachers and students to interact. Virtual learning will include activities such as direct instruction, recorded lessons, learning activities/tasks/projects, learning choices, and formative/summative assessments.

In implementing our Remote Learning Plan, CM 201-U educators will:

- Provide learning opportunities that are aligned to the most important state standards for current grade levels and subjects.
- Engage in virtual collaboration with students.
- Provide support and feedback to students as they accept responsibility for their own at-home learning.
- Check on students' well-being while they are away from school.
- Engage in partnerships between home and school.

Learning Schedules

CM 201-U will provide learning schedules to students and families that align with the Remote Learning Recommendations published by the Illinois State Board of Education on March 27, 2020. Daily schedules will provide a structure for learning, but at the same time allow for flexibility that families and students may need during this school closure.

Learning Platform and Virtual Meetings/Video Conferencing

CM201-U is a Google district. Teachers will use Google Classroom and Google Meet as the online platform for virtual learning. Teachers may use other online tools to interact with students and families, but our technology department is equipped to support Google applications. Teachers will inform students and parents/guardians/caregivers of any additional tools they will use.

Home-School Partnership

Parents, guardians, and caregivers are critical partners in creating a successful online learning experience for students. We value the time and effort families are putting forth in this difficult time. We would appreciate if all parents/guardians/caregivers could help us in the following ways:

- Encourage and monitor your child(ren)'s daily participation in Remote Learning.
- Provide support with learning activities as needed.
- Stay in communication with your child(ren)'s teacher(s). Contact them if there are any questions, if you need support, or if you are experiencing difficulty with the daily schedule.
- Check your email and phone messages for communication from the district, school, and teachers.

- Make sure your child(ren) has an appropriate learning space in the location where they will be learning during the day.
- Ensure your child(ren) has access to Chromebook, charger, and working internet.
- Call the attendance hotline at the child(ren)'s school to report any student absences.
- Maintain confidentiality if you see or hear information about other students during Remote Learning experiences. This includes anything discussed or displayed as a part of class meetings held virtually.

Expectations for Students

Generally, students are expected to:

- Regularly attend scheduled class meetings.
- Engage in learning activities and put forth the effort to complete learning activities at a level that demonstrates learning has occurred.
- Follow the Acceptable Use Policy for use of district technology. The policy is contained in the Chromebook Handbook that is located on the District's Remote Learning webpage.

Daily Expectations for Students	
Preparing for a Remote Learning Day	
<p>Make sure you have access to:</p> <ul style="list-style-type: none"> • Chromebook and charger • Google email account • Google Classroom • Google Meet/Hangouts • Other online programs • Check email communication from teacher/school to prepare for daily learning. 	
Engaging in a Remote Learning Day	
<ul style="list-style-type: none"> • Complete the attendance form each day (Grades 6-12 ONLY). • Read and respond to any communication from teacher(s) within a 24-hour time period. • Review Google Classroom to ensure that all work assignments, activities, projects, assessment information are understood. Be prepared to ask questions and seek answers to gain clarity. • Check and review all teacher feedback. • Complete assigned work by the expected due dates. Communicate any concerns or struggles regarding meeting expectations associated with assignments and/or deadlines to teacher(s). • Participate in virtual opportunities with teacher(s) as able. • Communicate with teacher(s) any needs or issues related to engaging in Remote Learning. 	

Ending a Remote Learning Day

- Review teacher or peer feedback.
- Complete all daily assignments and submit them by the requested due date.
- Work on any make-up work and opportunities to redo's or revise assignments as assigned by teacher(s)
- Charge the Chromebook.

Daily Learning Schedule

Using the recommendations provided by the Illinois State Board of Education, CM 201-U will implement daily schedules using the following guidelines as much as possible.

Grade Levels	Instructional Time per Subject or Course	Independent Task Time per Subject or Course	Total Time per Subject or Course	Subjects/Courses Meetings per day	Daily Minutes for Remote Learning
Grades 9-12	25-30	35 - 45	60 - 75 minutes	3	180 - 225 minutes

9-12 Remote Learning Student Schedule					
Time	Blue Day Monday	Gold Day Tuesday	Blue Day Wednesday	Gold Day Thursday	Purple Day Friday
9:00 - 10:00	Period 1 Lesson and Teacher Support	Period 5/6/7 Lesson and Teacher Support	Period 1 Lesson and Teacher Support	Period 5/6/7 Lesson and Teacher Support	Math AP Language AP Literature AP Seminar AP Research
10:00 - 10:10	Break	Break	Break	Break	English AP Calculus AP Statistics

10:10 - 11:10	Period 2 Lesson and Teacher Support	Period 7/8/9 Lesson and Teacher Support	Period 2 Lesson and Teacher Support	Period 7/8/9 Lesson and Teacher Support	AP Computer Science
11:10 - 11:20	Break	Break	Break	Break	Break
11:20 - 12:20	Period 3 Lesson and Teacher Support	Period 10 Lesson and Teacher Support	Period 3 Lesson and Teacher Support	Period 10 Lesson and Teacher Support	Science Career Tech AP U.S.History AP Government AP Human Geography AP World AP Psychology AP Economics
1:00 - 2:00	Teacher Office Hours for Student Support	Teacher Office Hours for Student Support	Teacher Office Hours for Student Support	Teacher Office Hours for Student Support	Social Studies PE Fine Arts AP Biology AP Chemistry AP Physics AP Environmental AP Spanish
2:00 - 3:00	Teacher Office Hours for Student Support	Teacher Office Hours for Student Support	Teacher Office Hours for Student Support	Teacher Office Hours for Student Support	World Language Health Driver's Education

Student Services

Special Education Services

Any student receiving *Special Education services* will receive communication from the appropriate teachers assigned to meet your child(ren)'s needs. Each service provider and/or special education teacher will communicate regularly to provide the necessary support. Guidelines for services are specific to each child's *Individual Education Plan (IEP)*; therefore, specific information related to these services will be communicated to individual families based on service needs.

Specific questions related to *Special Education* should be directed to the case manager, special education coordinator, assistant principal/principal, or the Director of Special Education.

Mrs. Ellen Belotti
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708-367-8351

English Language (ESL)/Bilingual Services

Students who receive *English Language services* will continue to be contacted and supported by the district's ESL teachers. Guidelines for services are specific to the individual student's needs; and therefore, specific information related to these services will be communicated to individual families based on those identified needs.

Specific questions related to *English Language/Bilingual services* should be directed to your child(ren)'s ESL/Bilingual teacher, assistant principal/principal, or the Director of Teaching and Learning.

Mrs. Ghantel Perkins
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Attendance Procedures for Remote Learning Days

Daily student attendance continues to be an expectation of Crete-Monee School District 201-U. Daily attendance is necessary for students to experience success with Remote Learning. We will continue to follow our attendance procedures as closely as possible during Remote Learning Days.

- Students will complete the daily attendance form.
- Teachers will take attendance for each class period held each day.
- If students will be absent, we ask that parents/guardians/caregivers call the school's attendance hotline. Please leave the following information in your message: student's name, teacher, and reason for the absence. You may call at any time that is convenient for you on the day of the absence.
- When students are not in attendance for three consecutive days, the school will reach out to families to check on the student's well-being.

Grading Practices

We understand that current circumstances may pose some challenges for our learners. The grading practices put into place for Remote Learning Days are based on the following:

- Remote Learning will not have a negative impact on student grades.
- Student grades will reflect engagement in learning activities, learning growth and proficiency of learning.
- Meaningful feedback on learning can be important to students' social and emotional well-being.

In order to create the best possible opportunity for student success with Remote Learning, we will implement the following grading practices.

During Remote Learning days, CM 201-U will continue to use a traditional grading structure for students in grades 9-12 as follows:

- Third quarter grades will be used as the basis for second semester grades. Our focus is for students to at least maintain that grade. We will refer to this as grade maintenance.
- For students to maintain their current 3rd quarter grades, they must engage in and complete **graded** learning assignments/assessments. Grades will continue to be based on the grading scale established at the beginning of the semester.
- Students may raise their 3rd quarter grades based on graded assignments and assessments that are completed and submitted. This is important for students who received any grades of "F" for the 3rd quarter.
- Teachers will identify which learning assignments/assessments are graded and which are nongraded. Not all assigned activities will be graded.
- Graded assignments and assessments may be completed and turned in any time during the Remote Learning period.
- Students will not receive a zero for any assignment or assessment that is not completed during this time.
- Students whose grade is below 60% on an assignment or assessment will have the opportunity to review, redo, and resubmit to receive a passing grade.
- Students whose semester grade drops below their current 3rd quarter letter grade, will be given the opportunity to review, revise, and resubmit learning assignments/assessments in order to maintain the 3rd quarter grade.
- Students who struggle to maintain and/or achieve scores of 60% may receive additional support.
- Under this plan, Grade 9-11 students who earn a semester grade below 60% will receive a grade of *Incomplete (I)*. Students will have the opportunity to complete the learning requirements during the summer. If students do not complete learning requirements during the summer, they will not receive credit for the semester. This follows our regular standard for earning course credit.
- High school seniors may not receive an Incomplete (I). Seniors must work to improve an *Incomplete* to a grade of 60% no later than the last of the school year. The school will monitor student performance and support seniors who may find themselves in this situation.
- Students who do not submit any graded work for Remote Learning will receive an *Incomplete*.

- Students who are unable to complete the graded assignments or assessments to a level of at least 60% due to extenuating circumstances related to the school closure will receive their 3rd quarter grade. These situations will be reviewed on a case by case basis upon parent request.

Grading Scale for Grades 9-12	
A	90-100%
B	80-89%
C	70-79%
D	60-69%
I = Incomplete	59% and Below

State Assessments

All state assessments for all grade levels are suspended for Spring 2020. This includes the Illinois Assessment of Readiness (IAR), the Illinois Science Assessment (ISA) PSAT/SAT, DLM-AA, Fitnessgram, and the Constitution test.

SAT Assessment – College Entrance Exam

The Illinois State Board of Education is working with the College Board on developing options to allow current 11th grade students to take the SAT for free in the fall. More information will be coming once it is available.

College Board Advanced Placement (AP) Exams

For the 2019-20 exam administration only, students can take a 45-minute online exam at home. Students will be able to take these exams on any device (computer, tablet, or smartphone). These exams will only include topics and skills that have been covered in class by early March. College Board is working to set appropriately rigorous cut scores for AP scores of 3, 4, and 5. In addition, College Board has stated that the exam questions are designed in ways that prevent cheating. The company is using a range of digital security tools and techniques, including plagiarism detection software, to protect the integrity of the exams.

Advanced Placement Course Resources:

All AP students and teachers have access to the free online resources that were provided to every AP classroom this fall. Additional resources will be made easily accessible to AP students and teachers through mobile phones and other devices. Beginning on March 25, students and teachers could begin attending free, optional live AP review courses, delivered by AP teachers from across the country. Courses will be recorded and available on-demand. These mobile-friendly classes are designed to be used alongside work schools may continue to assign. Students should work with their individual teachers to understand expectations and to access the best resources available.